

AGENDA
JACKSON COUNTY REGULAR BOARD OF PUBLIC WORKS MEETING
November 18, 2019
8:00 a.m., Conference Room 604
Jackson County Tower Building

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS** Each individual will state their name, and have three (3) minutes to address the Board. You may only address the Board once under this public comment opportunity and may not yield your time to others. Board members will not debate or answer questions at this time.
4. **MINUTES** - Approval of minutes for regular BPW meeting held 8/26/19
5. **CAPITAL IMPROVEMENT PROJECTS – None.**
6. **UNFINISHED BUSINESS**
 - A. **SRI Default Resolution**
7. **NEW BUSINESS**
 - A. **2020 Meeting Schedule**
8. **CONSIDERATION & ALLOWANCE OF CLAIMS**
 - A. **Committee Claims:**
August, September, October 2019
 - B. **Balance Sheet**
Through October 31, 2019
9. **ADJOURN TO THE CALL OF THE CHAIR**
10. **NEXT SCHEDULED MEETING:** February 17, 2020

Geoff Snyder
James E. Shotwell, Jr
Phil Duckham
Dr. Allan Tompkins
Mike Way

**MINUTES OF THE JACKSON COUNTY BOARD OF PUBLIC WORKS
REGULAR MEETING
August 26, 2019
6th Floor Conference Room**

MEMBERS PRESENT: James E. Shotwell, Jr, Geoffrey Snyder, Mike Way

MEMBERS EXCUSED/ABSENT: Phil Duckham, Dr. Allan Tompkins

OTHERS PRESENT: Mike Overton, Debra Kubitskey, Dlane Wilson

MEETING CONVENED: 8:12 a.m.

PUBLIC COMMENTS: None.

MINUTES: Approval of the 5/20/19 Board of Public Works minutes.

Motion: **Moved by Shotwell, supported by Way to approve minutes. Motion passed.**

UNFINISHED BUSINESS

SRI Update – Verbal update by M. Overton

NEW BUSINESS

2020-2021 Budget

Motion: **Moved by Way, supported by Shotwell to approve BPW budget. Motion passed.**

CONSIDERATION & ALLOWANCE OF CLAIMS:

A. Claims – Claims for May 1, 2019 through July 31, 2019 were presented for payment.

Motion: **Moved by Way, supported by Shotwell to approve the payment of May 2019 through July 2019 claims. Motion passed.**

B. Balance Sheet.

Motion: **Moved by Shotwell, supported by Way to receive balance sheet. Motion passed.**

PUBLIC COMMENT – None

ADJOURN: 8:29 a.m.

NEXT SCHEDULED MEETING: November 18, 2019

**JACKSON COUNTY BOARD OF COMMISSIONERS
RESOLUTION 12-19. __ TO ISSUE NOTICE OF TOWNSHIP DEFAULT UNDER THE
JACKSON COUNTY WASTEWATER DISPOSAL FACILITY
(SOUTHERN REGIONAL INTERCEPTOR SECTION) BOND CONTRACT AND
ACT 185 OF THE PUBLIC ACTS OF MICHIGAN OF 1957, AS AMENDED**

WHEREAS, on December 1, 2004 Jackson County, acting by and through its Board of Public Works, entered into the Jackson County Wastewater Disposal Facility (Southern Regional Interceptor Section) Bond Contract (hereafter the "Contract"), pursuant to Act 185 of the Public Acts of Michigan of 1957, as amended (hereafter the "Act") with the Township of Leoni, the Township of Hanover, the Township of Liberty and the Township of Columbia; and

WHEREAS, the Contract contains the obligations of the parties related to the construction, operation and finance of the Jackson County Wastewater Disposal District (Southern Regional Interceptor section); and

WHEREAS, pursuant to the Contract, Jackson County issued bonds secured primarily by the contractual obligations of Leoni Township to pay the installments due, plus interest; and

WHEREAS, the Contract states that Leoni Township pledges its full faith and credit for the prompt and timely payment of its obligations pledged for note and bond payments as provided by the Contract. Pursuant to such pledge, Leoni Township is required to pay such amounts from any of its general funds as a first budget obligation; and

WHEREAS, Leoni Township is bound by the Contract to remit to Jackson County not less than 30 days prior to the due date of any principal of or interest on any such bonds sufficient funds to pay the principal and interest and any bond service charges then due, and if Leoni Township fails to do so, the Contract provides that the Board is to immediately give a notice of default with the amount of the default; and

WHEREAS, the bond principal payment of \$225,000.00 and the interest of \$77,662.50 and the agent fees of \$150.00, totaling \$327,812.50, was due June 1, 2015; and

WHEREAS, the bond interest of \$72,350.00 and the agent fees of \$150.00, totaling \$72,500.00, was due December 1, 2015; and

WHEREAS, the bond principal payment of \$250,000.00 and the interest of \$72,350.00 and the agent fees of \$150.00, totaling \$322,500.00, is due June 1, 2016; and

WHEREAS, the bond principal payment of \$275,000.00 and interest of \$67,193.75 and the agent fees of \$150.00, totaling \$342,343.75, is due June 1, 2017; and

WHEREAS, the bond interest of \$61,787.50 and the agent fees of \$150.00, totaling \$61,937.50, was due December 1, 2017; and

WHEREAS, the bond principal payment of \$300,000.00 and interest of \$67,487.50 and the agent fees of \$250.00, totaling \$367,737.50, was due June 1, 2018; and

WHEREAS, the bond interest of \$55,112.50 and the agent fees of \$250.00, totaling \$55,362.50, was due December 1, 2018; and

WHEREAS, the bond principal payment of \$300,000.00 and interest of \$55,112.50, totaling \$355,112.50, was due June 1, 2019; and

WHEREAS, Leoni Township failed to remit the interest payment to the County by December 1, 2019 and therefore is now in default, and the bond principal payment in the amount of \$300,000.00 and the bond interest fee of \$55,112.50 is now subject to a penalty, in addition to interest, of 1% thereof for each month, or fraction thereof, that the same remains unpaid after the due date; and

WHEREAS, current and past payments owed now total \$1,905,531.26, not including penalties; and

WHEREAS, in addition to this penalty, Leoni Township is required to reimburse the County for all costs and expenses, including, without limitation, the fees and expenses of attorneys engaged by the County, actually incurred by the County as a result of the failure of Leoni Township to pay amounts when due to the County, including without limitation, the remedies for default set forth in the Contract, to the extent such actual costs and expenses exceed the funds generated by the 1 % penalty; and

THEREFORE, BE IT RESOLVED, that Leoni Township Treasurer, the County Treasurer and the Treasurer of the State of Michigan and such other official charged with the disbursement to Leoni Township of unrestricted state funds returnable by the State of Michigan under the Act is hereby provided notice of default, pursuant to the Contract and the Act, for failure to remit payment in the amount of \$55,112.50 to the County by December 1, 2019; and

BE IT FURTHER RESOLVED, that a copy of this resolution and notice of default shall also be provided to the Supervisors for the Township of Leoni, the Township of Hanover, the Township of Liberty and the Township of Columbia; and

BE IT FURTHER RESOLVED, that Jackson County may exercise any and all rights and remedies provided by the Contract and the Act, including but not limited to those rights set forth in MCL 123.747, to effectuate the repayment of funds advanced by the County for the bond payment, plus penalties, fees, and administrative expenses, and to examine the books and records of the Township of Leoni, the Township of Hanover, the Township of Liberty, and the Township of Columbia, relating to the Jackson County Wastewater Disposal Facility and the Contract.


James E. Shotwell, Jr., Chairperson
Jackson County Board of Commissioners
December 3, 2019

STATE OF MICHIGAN)
) SS.
COUNTY OF JACKSON)

I, Amanda L. Kirkpatrick, the duly qualified and acting Clerk of the County of Jackson, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of Commissioners at a Board meeting thereof held on the 3rd day of December, 2019 the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this 3rd day of December 2019

Amanda L. Kirkpatrick, County Clerk



Geoffrey W. Snyder
COUNTY DRAIN COMMISSIONER
County Tower Building Jackson, Michigan 49201
Mon.-Fri. 8-5 / 517 / 788-4398

**BOARD OF PUBLIC WORKS
MEETINGS**

2020

The meetings for the Board of Public are held on the 3rd Monday, at 8:30 a.m. in the 6th floor Conference Room of the Jackson County Tower Building, which is located at 120 West Michigan Avenue, Jackson Michigan.

February 17

May 18

August 17

November 16

JACKSON COUNTY

CLAIMS PAYABLE APPROVAL LIST

DPW - RRF

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 515 RESOURCE RECOVERY FACILITY/LANDFILL					
Dept 530 OPERATION & MAINTENANCE					
515-530-745.000	EMPLOYEE UNIFORMS	LIBRA INDUSTRIES INC OF M	UNIFORM PANTS FOR DON, AN	87.00	556986
515-530-801.100	PROF SERVICE-PSG	FISHBECK THOMPSON CARR AN	LANDFILL - PREP ANNUAL RE	4,002.50	557274
515-530-802.001	HOUSEHOLD HAZARDOUS WASTE	EPAIN T RECYCLING LLC	FAIRGROUNDS RECYCLING EVE	11,020.36	559313
515-530-805.010	LICENSE AND PERMITS	CITY OF JACKSON	LANDFILL - INSPECTION IPP	17.29	559772
515-530-921.020	LEACHATE DISPOSAL	STRENGTH ENVIRONMENTAL	LANDFILL-LEACHATE WATER R	847.50	556750
515-530-921.020	LEACHATE DISPOSAL	STRENGTH ENVIRONMENTAL	LANDFILL - LEACHATE WATER	847.50	557050
515-530-921.020	LEACHATE DISPOSAL	STRENGTH ENVIRONMENTAL	LANDFILL - LEACHATE WATER	847.50	558263
515-530-921.020	LEACHATE DISPOSAL	STRENGTH ENVIRONMENTAL	LANDFILL - LEACHATE WATER	847.50	558263
515-530-921.020	LEACHATE DISPOSAL	STRENGTH ENVIRONMENTAL	LANDFILL - LEACHATE WATER	847.50	559191
515-530-921.020	LEACHATE DISPOSAL	STRENGTH ENVIRONMENTAL	LANDFILL - LEACHATE WATER	847.50	559434
515-530-921.020	LEACHATE DISPOSAL	STRENGTH ENVIRONMENTAL	LANDFILL - LEACHATE WATER	847.50	559653
515-530-921.020	LEACHATE DISPOSAL	STRENGTH ENVIRONMENTAL	LANDFILL - LEACHATE WATER	847.50	559653
515-530-932.000	MAINTENANCE OF EQUIPMENT	SUPERIOR IND SALES AND SE	LANDFILL - REPAIR WATER P	42.50	556531
515-530-932.000	MAINTENANCE OF EQUIPMENT	BLAINS FARM & FLEET	LANDFILL - EQUIPMENT SUPP	19.66	557226
515-530-932.000	MAINTENANCE OF EQUIPMENT	BAKER'S GAS & WELDING SUP	LANDFILL - MISC SUPPLIES	16.38	559533
515-530-935.000	MAINTENANCE OF GROUNDS	ABC REPRODUCTION CO	LANDFILL - SCAN PRINTS TO	35.00	556886
515-530-935.000	MAINTENANCE OF GROUNDS	ETNA SUPPLY	LANDFILL - SUPPLIES FOR T	192.00	558389
515-530-935.000	MAINTENANCE OF GROUNDS	ETNA SUPPLY	LANDFILL/TANK PROJECT - M	302.99	558389
515-530-935.000	MAINTENANCE OF GROUNDS	ETNA SUPPLY	LANDFILL/TANK PROJECT - M	544.41	558389
515-530-935.000	MAINTENANCE OF GROUNDS	ETNA SUPPLY	LANDFILL - SILT FENCING	105.00	558389
515-530-935.000	MAINTENANCE OF GROUNDS	LOWES	LAWN MOWER BLADE	17.09	559156
Total For Dept 530 OPERAT				23,182.18	
Total For Fund 515 RESOUR				23,182.18	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 515 RESOURCE RECOVER	23,182.18	
				<u>23,182.18</u>	

11/14/2019

REVENUE AND EXPENDITURE REPORT FOR JACKSON COUNTY
PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019 BUDGET	YTD BALANCE 10/31/2019	AVAILABLE BALANCE	BALANCE 12/31/2018
Fund 515 - RESOURCE RECOVERY FACILITY/LANDFILL					
Revenues					
OTHER REVENUE					
515-530-695.000	MISCELLANEOUS	0.00	100.00	(100.00)	100.00
515-530-690.000	OTHER REVENUE	0.00	100.00	(100.00)	100.00
INTEREST & RENTALS					
515-530-664.000	INTEREST	200.00	5,010.65	(4,810.65)	7,419.49
515-530-690.099	UNREALIZED GAIN/LOSS MKT VAL	0.00	0.00	0.00	(1,053.12)
515-530-664.000	INTEREST & RENTALS	200.00	5,010.65	(4,810.65)	6,366.37
TRANSFERS IN					
515-530-699.000	PLANNED USE OF FUND BALANCE	140,080.00	0.00	140,080.00	0.00
515-530-699.000	TRANSFERS IN	140,080.00	0.00	140,080.00	0.00
TOTAL REVENUES		140,280.00	5,110.65	135,169.35	6,466.37
Expenditures					
Dept 530 - OPERATION & MAINTENANCE					
PERSONNEL SERVICES					
515-530-704.000	WAGES-FULL TIME	39,070.00	31,583.04	7,486.96	38,473.57
515-530-706.000	WAGES-OVERTIME	500.00	0.00	500.00	0.00
515-530-715.000	FICA	2,870.00	2,324.84	545.16	2,831.72
515-530-716.000	HEALTH INSURANCE	13,730.00	12,500.00	1,230.00	12,371.14
515-530-717.000	LIFE INSURANCE	220.00	187.50	32.50	220.91
515-530-718.000	RETIREMENT	1,830.00	650.34	1,179.66	1,837.78
515-530-718.001	RETIREMENT - DB	0.00	0.00	0.00	0.00
515-530-718.100	RHS EMPLOYER CONTRIBUTION	1,740.00	1,541.80	198.20	1,814.40
515-530-719.000	WORKER'S COMPENSATION	220.00	333.97	(113.97)	218.33
515-530-719.000	PERSONNEL SERVICES	60,180.00	49,121.49	11,058.51	57,767.85
SUPPLIES AND MATERIALS					
515-530-745.000	EMPLOYEE UNIFORMS	200.00	441.99	(241.99)	228.00
515-530-745.000	SUPPLIES AND MATERIALS	200.00	441.99	(241.99)	363.00
CONTRACTUAL/PROF SERVICES					
515-530-728.020	BANK CHARGES-LINE OF CREDIT	1,600.00	1,590.00	10.00	7,363.71
515-530-801.100	PROF SERVICE-PSG	0.00	4,002.50	(4,002.50)	2,488.00
515-530-802.000	CONTRACTUAL SERVICES	20,000.00	15,000.00	5,000.00	20,000.00
515-530-802.001	HOUSEHOLD HAZARDOUS WASTE	30,000.00	11,020.36	18,979.64	28,097.68
515-530-805.010	LICENSE AND PERMITS	3,500.00	3,051.86	448.14	3,945.71
515-530-805.020	LABORATORY FEES	45,000.00	19,377.22	25,622.78	45,976.82
515-530-921.020	LEACHATE DISPOSAL	50,000.00	41,188.75	8,811.25	42,348.00
515-530-921.020	CONTRACTUAL/PROF SERVICES	150,100.00	95,230.69	54,869.31	150,363.92
OTHER EXPENSES					
515-530-850.000	TELEPHONE USAGE	0.00	545.68	(545.68)	602.07
515-530-863.000	VEHICLE REPAIR & MAINTENANCE	2,000.00	93.90	1,906.10	605.16
515-530-864.000	GASOLINE USAGE	1,200.00	0.00	1,200.00	0.00
515-530-912.000	INSURANCE AND BONDS	1,300.00	0.00	1,300.00	1,280.00
515-530-921.000	UTILITIES	1,300.00	0.00	1,300.00	0.00
515-530-932.000	MAINTENANCE OF EQUIPMENT	4,000.00	624.52	3,375.48	1,638.61
515-530-932.001	WRITE OFF OF PRIOR CLOSING COSTS	(90,000.00)	(75,000.00)	(15,000.00)	(90,000.00)
515-530-935.000	MAINTENANCE OF GROUNDS	10,000.00	8,040.81	1,959.19	5,634.99
515-530-935.000	OTHER EXPENSES	(70,200.00)	(65,695.09)	(4,504.91)	(80,239.17)
Total Dept 530 - OPERATION & MAINTENANCE		140,280.00	79,099.08	61,180.92	128,255.60
Dept 982 - OPERATING TRANSFER OUT					
TRANSFERS OUT					
515-982-965.688	TRANSFER OUT-RETIREE HEALTH INS	0.00	0.00	0.00	6,930.00
515-982-965.688	TRANSFERS OUT	0.00	0.00	0.00	6,930.00
Total Dept 982 - OPERATING TRANSFER OUT		0.00	0.00	0.00	6,930.00
TOTAL EXPENDITURES		140,280.00	79,099.08	61,180.92	128,255.60
TOTAL REVENUES		140,280.00	5,110.65	135,169.35	6,466.37
TOTAL EXPENDITURES		140,280.00	79,099.08	61,180.92	135,185.60
NET OF REVENUES & EXPENDITURES		0.00	(73,988.43)	73,988.43	(128,719.23)

JACKSON COUNTY
BALANCE SHEET
Period Ending 10/31/2019

Fund 515 - RESOURCE RECOVERY FACILITY/LANDFILL

Assets

CLAIM ON CASH	\$	158,986.28
RESTRICTED ASSET - STATE CARE		533,191.32
Total Assets	\$	692,177.60

ACCOUNTS PAYABLE		17.29
ACCOUNTS PAYABLE - ACCRUED		5,000.00
ACC LIABILITY -CLOSURE COSTS		590,000.00
ACCRUED PAYROLL		960.00
Total Liabilities	\$	595,977.29

FUND BALANCE - January 1, 2019		170,188.74
Net of Revenues VS Expenditures - Current Year		(73,988.43)
Ending Fund Balance		96,200.31
Total Liabilities And Fund Balance	\$	692,177.60